



WELCOME!

Ontario Child Benefit Equivalent (OCBE)
Quarterly and Annual Reporting
Webcast

August 13, 2009

Child Welfare Secretariat
Ministry of Children and Youth Services

Strategy to Improve Outcomes

- **In June 2008, Minister Matthews announced new funding equivalent to the Ontario Child Benefit as the first step of a broad strategy to improve outcomes for children and youth in and leaving care.**
- **Strategy to Improve Outcomes for Children and Youth In and Leaving Care focuses on the following three outcomes:**
 - **Higher educational achievement;**
 - **Higher degree of resiliency (including development of social skills and relationship building); and**
 - **Smoother transition to adulthood.**

Strategy to Improve Outcomes

- **Intent of the Ontario Child Benefit Equivalent (OCBE) funding is to:**
 - **Provide opportunities for children and youth in care or formal customary care to participate in recreational, educational, cultural and social activities (i.e., Activities Program) consistent with their plans of care; and**
 - **Establish a savings program for older youth in care or formal customary care.**

OCBE Reporting Requirements: Activities Program

Quarterly and Annually CASs shall report:

- (c) Number of children and youth in care or in formal customary care, between 0 to 17, on whose behalf the Pooled Fund has been accessed for activities and percentage of total children and youth in care accessing the Pooled Fund for activities.**

- (e) Of the total number of children and youth who participated in activities, number and percentage of total Pooled Fund users, by age, who participated in activities focussed on:**
 - higher educational achievement;**
 - higher degree of resiliency, social skills and relationship building; and**
 - smoother transition to adulthood.**

OCBE Reporting Requirements: Activities Program (cont'd)

(a) Expenditures by:

- **higher educational achievement;**
 - **higher degree of resiliency, social skills and relationship building; and**
 - **smoother transition to adulthood.**
-
- **Annual listing of community partners/agencies providing activities for which the Pooled Fund was accessed; and**
 - **Total fiscal year revenues into and expenditures from the Pooled Fund.**

OCBE Reporting Requirements: Savings Program

Quarterly and Annually CASs shall report:

- **Total amount of OCBE revenues being allocated to the Savings Program;**
- **Total number of eligible youth for whom OCBE funds are being held in the Savings Program;**
- **Total number of eligible youth, by age, who received OCBE funds from the Savings Program;**
- **Total amount of OCBE funds paid out of the Savings Program to eligible youth, by age; and**
- **Total number of eligible youth, by age, who received either a lump sum OCBE payment or on whose behalf the CAS made structured OCBE payments to the youth and/or third parties.**

OCBE Reporting Templates and Resource Guide

- **Quarterly and Annual Reporting Templates (*for on-going use*)**
- **2008/09 Annual Reporting Template (*for one-time use*)**
- **OCBE Reporting Resource Guide**

Notes:

- **Quarterly and annual reports are Excel spreadsheets;**
- **Excel spreadsheets are linked;**
- **Templates contain locked and unlocked cells;**
- **CASs to populate white cells on templates, grey cells contain formulae;**
- **2008/09 Annual Reporting Template contains no formulae;**
- **Reporting templates and Resource Guide are in English and French.**

OCBE Quarterly Report

OCBE Quarterly Report: Standard Identifying Information

- **Agency Name** (*drop-down menu provided*)
- **Agency Contact** (*CAS to input*)
 - **Name**
 - **Title**
 - **Telephone Number**
 - **Email Address**
- **Budget Year** (*CAS to input*)
- **Quarterly Report Date** (*Locked cell*)

OCBE Quarterly Report

Part 1: OCBE Pooled Fund

- **Line (1) OCBE Pooled Fund Balance at Start of Quarter**

- **Line (2) Quarterly Revenues into the OCBE Pooled Fund (Down Payment and/or Monthly Payments)**

OCBE Quarterly Report

Part 2: Savings Program

- **Line (3) Savings Program Balance at Start of Quarter**

- **Line (4) Number of Eligible Youth for whom OCBE funds are being held in the Savings Program and Amount of Revenue allocated to the Savings Program in the quarter.**
 - » **Number of Eligible Youth**

 - » **Amount of Revenue Allocated to the Savings Program**

OCBE Quarterly Report

Part 2: Savings Program

- **Line (5) Number of eligible youth, by age who received OCBE funds from the Savings Program, and amount of OCBE funds paid out in a lump sum or structured payment by age in the quarter.**
 - » **Age of Youth**
 - » **Number of Eligible Youth by Age**
 - » **Amount of OCBE Funds Paid Out of the Savings Program by Age**
 - » **Number of Eligible Youth Who Received a Lump Sum Payment by Age**
 - » **Number of Eligible Youth for whom Structured Payments were made to Youth/ Third Parties by Age**

- **Line (6) Savings Program Balance at End of Quarter**

OCBE Quarterly Report

Part 3: Activities Program

- **Line (7) Activities Program Balance at Start of Quarter**
- **Line (8) Amount of Revenue Allocated to the Activities Program in the Quarter**
- **Line (9) Number of Children and Youth in CAS Care or in Formal Customary Care**
- **Line (10) Number of Children and Youth in CAS Care or in Formal Customary Care for whom the Activities Program has been Accessed**
- **Line (11) Percentage of Children and Youth in CAS Care or in Formal Customary Care for whom the Activities Program has been Accessed**

OCBE Quarterly Report

Part 3: Activities Program

Outcome A: Higher Educational Achievement

- **Line (12) Number of Children and Youth in CAS Care or in Formal Customary Care who Participated in Activities in Support of Outcome A**
- **Line (13) Percentage of Children and Youth in CAS Care or in Formal Customary Care who Participated in Activities in Support of Outcome A**
- **Line (14) Expenditures in Support of Outcome A**

OCBE Quarterly Report

Part 3: Activities Program

Outcome B: Higher Degree of Resiliency, Social Skills and Relationship Development

- **Line (15) Number of Children and Youth in CAS Care or in Formal Customary Care who Participated in Activities in Support of Outcome B**
- **Line (16) Percentage of Children and Youth in CAS Care or in Formal Customary Care who Participated in Activities in Support of Outcome B**
- **Line (17) Expenditures in Support of Outcome B**

OCBE Quarterly Report

Part 3: Activities Program

Outcome C: Smoother Transition to Adulthood

- **Line (18) Number of Children and Youth in CAS Care or in Formal Customary Care who Participated in Activities in Support of Outcome C**
- **Line (19) Percentage of Children and Youth in CAS Care or in Formal Customary Care who Participated in Activities in Support of Outcome C**
- **Line (20) Expenditures in Support of Outcome C**
- **Line (21) Total Activities Program Expenditures for the Quarter**
- **Line (22) Activities Program Balance at the end of the Quarter**

OCBE Quarterly Report

Part 4: OCBE Pooled Fund Quarterly Financial Summary

- **Line (23) OCBE Funds at the Beginning of the Quarter**
- **Line (24) Revenues in the Quarter**
- **Line (25) Expenditures in the Quarter**
- **Line (26) Balance at the End of the Quarter**

OCBE Quarterly Report

Additional Comments Box and Signature Box

- **Dialogue box included to let CASs make any additional, explanatory comments they wish to include in the quarterly report.**
- **Quarterly and annual reports must be approved and signed off by the CAS Executive Director, submitted electronically to the Director of the Child Welfare Secretariat and to the Regional Office.**
- **Should a CAS be unable to submit a signed electronic report, it must submit a signed report either by fax, scan or hard copy, in addition to the electronic report.**

OCBE Annual Roll-Up

OCBE Annual Roll-Up

Key Aspects

Part 1: OCBE Pooled Fund

- **Formulae automatically populate cells in Lines 1 and 2.**

Part 2: Savings Program

- **CASs must fill in the Number of Eligible Youth for whom OCBE funds were held in the Savings Program during the fiscal year.**
- **All other cells in Lines 3 to 6 automatically populate with formulae.**

OCBE Annual Roll-Up

Key Aspects

Part 3: Activities Program

- **CASs must populate the cells in lines 9, 10, 12, 15 and 18.**
 - **These are the lines with cells that require the number of children and youth in care, or participating in activities, to be added up over the fiscal year.**
 - **Cannot add the number of children and youth in the Q1 to Q4 reports as the same children and youth could be counted more than once.**
- **All other lines contain cells with formulae (lines 7, 8, 11, 13, 14, 16, 17, 19, 20, 21 and 22) to automatically populate the cells.**

Part 4: OCBE Pooled Fund Annual Financial Summary

- **Formulae automatically populate the cells in Lines 23 to 26.**

OCBE Annual Roll-Up

Key Aspects

List of Community Partners/Agencies Providing Activities

- **Line (27)**
 - **A list of the organizations providing activities for which the OCBE funds were accessed and a brief description of the activities.**

OCBE Reporting Resource Guide

- **Resource Guide developed to:**
 - **assist CASs to complete reporting templates; and**
 - **enable a common understanding of the data elements.**
- **Follows same format, structure and numbering system as quarterly and annual reporting templates.**
- **Contains reporting schedule, definitions, tips and formulas to aid CASs in completing reporting templates.**

OCBE Reporting Schedule

- **Quarterly and annual OCBE reports due to Ministry:**
 - **Q1 due July 30th**
 - **Q2 due October 30th**
 - **Q3 due January 30th**
 - **Q4 due May 15th**
 - **Annual Report due July 30th**
- **To begin reporting process, the following OCBE reports are due to Ministry on November 30, 2009:**
 - **2008/09 Annual Roll-Up Report**
 - **2009/10 First Quarter Report**
 - **2009/10 Second Quarter Report**
- **2009/10 Q3 report will be due January 30, 2010.**

QUESTIONS?



THANK YOU!

Child Welfare Secretariat
Ministry of Children and Youth Services